

**REPORT  
On corporate governance in 2024**

To: - The State Securities Commission;  
- The Hanoi Stock Exchange

- Company name: MPT Group Joint Stock Company
- Head office address: Truong An Industrial Complex, An Khanh Commune, Hoai Duc District, Hanoi City
- Tel: 0978998254      Fax:      Email: mpt397979@gmail.com
- Charter capital: VND 171,071,640,000
- Stock code: MPT
- Corporate governance model:
  - + General Meeting of Shareholders, Board of Directors, Supervisory Board, and General Director
- Regarding the implementation of internal audit function: Not implemented yet.

**I. Activities of the General Meeting of Shareholders**

Information on the meetings and Resolutions/Decisions of the General Meeting of Shareholders (including Resolutions of the General Meeting of Shareholders approved in the form of written opinion collection)

No.	Resolution/ Decision No.	Date	Content
01	01/2024/NQ-DHDCD/MPT	15/07/2024	The 2024 Annual General Meeting of Shareholders approved the following contents: <ol style="list-style-type: none"><li>1. Report of the Board of Directors</li><li>2. Report on business activities in 2023 and Business plan for 2024 of the Company</li><li>3. Report of the Supervisory Board</li><li>4. Selection of the audit firm for the financial statements for 2024</li><li>5. Audited financial statements for 2023</li></ol>

No.	Resolution/ Decision No.	Date	Content
			6. Approval of the authorization for the Board of Directors to decide on a number of issues under the authority of the General Meeting of Shareholders

## II. Board of Directors in 2024 :

Information on members of the Board of Directors (BOD):

No.	Member of the BOD	Position (Independent Member of the BOD, non-executive Member of the BOD)	Date of Start/End of Term as Member of the BOD/ Independent Member of the BOD	
			Date of Start of Term	Date of End of Term
1	Mr. Nguyen Gia Khoa	Chairman of the BOD (Independent Member of the BOD)	26/12/2020	
2	Mr. Luu Quang Minh	Member of the BOD	26/12/2020	
3	Mr. Hoang Viet Lan	Member of the BOD	09/7/2021	

### 2. Meetings of the BOD:

No.	Member of the BOD	Number of the BOD meetings attended	Attendance rate (%)	Reason for absence
1	Mr. Nguyen Gia Khoa	03	100%	-
2	Mr. Luu Quang Minh	03	100%	-
3	Mr. Hoang Viet Lan	03	100%	-

### 3. Supervisory activities of the BOD over the Board of Management

- Directing and supervising the organization of the 2024 Annual General Meeting of Shareholders in accordance with regulations. Developing business plans and contents of reports and proposals to submit to the 2024 Annual General Meeting of Shareholders;
- Strengthening the supervision of the activities of the Board of Management and other management departments to ensure that the Company's business operations are safe, compliant with the law, and implemented in accordance with the Resolutions of the General Meeting of Shareholders and the BOD;
- Inspecting the maintenance and application of the Charter, internal regulations and rules already issued;
- In supervising the implementation of the resolutions and decisions of the BOD, the BOD maintains regular inspection of the activities of the Board of Management. All

resolutions and decisions of the BOD are seriously implemented by the Board of Management, and the BOD is promptly informed of and proposed relevant issues so that the BOD can make appropriate and effective decisions.

- Participating in briefings and reviews of the Board of Management;
- The BOD regularly supervises and directs the disclosure of information with the aim of ensuring transparency, timeliness and compliance with regulations.

4. Activities of the subcommittees under the Board of Directors (if any): None

5. Resolutions/Decisions of the Board of Directors in 2024:

No.	Resolution/Decision No.	Date	Content	Approval Rate (%)
1	1/2024/NQ-HDQT	05/04/2024	Extending the time to hold the 2024 Annual General Meeting of Shareholders	100%
2	2/2024/NQ-HDQT	06/05/2024	Plan for the 2024 Annual General Meeting of Shareholders and closing the list of shareholders attending the meeting	100%
3	3/2024/NQ-HDQT	06/06/2024	Convening the 2024 Annual General Meeting of Shareholders	100%
4	4/2024/NQ-HDQT	07/2024	Selecting the audit firm for the financial statements for 2024	

### III. Supervisory Board in 2024:

1. Information on members of the Supervisory Board (SB):

No.	Member of the SB	Position	Date of Start/End of Term as Member of the SB		Professional Qualification
			Date of Start of Term	Date of End of Term	
1	Ms. Pham Thi Thu Hoai	Head	26/12/2020		Construction Engineer
2	Mr. Nguyen Ba Thang	Member	26/12/2020		Bachelor of Economics
3	Mr. Cao Tien Thanh	Member	26/12/2020		Construction Engineer

## 2. Meetings of the SB:

No.	Member of the SB	Number of the SB meetings attended	Attendance rate (%)	Voting rate (%)	Reason for absence
1	Ms. Pham Thi Thu Hoai	02	100%	100%	-
2	Mr. Nguyen Ba Thang	02	100%	100%	-
3	Mr. Cao Tien Thanh	02	100%	100%	-

## 3. Supervisory activities of the SB over the BOD, Board of Management, and shareholders:

The Supervisory Board has performed its duties in accordance with the authority and responsibilities stipulated in the Company's Charter to inspect and supervise the compliance with the law and the implementation of the Company's Charter, Resolutions, and Decisions of the General Meeting of Shareholders and the BOD. Specific tasks performed include:

- Organizing meetings of the Supervisory Board, evaluating the results of supervisory activities through quarters; assigning specific tasks to each member of the Supervisory Board to fulfill the responsibilities of the Supervisory Board;
- Preparing the Supervisory Board's report on the operating situation in 2023 and the plan for 2024; Proposing the selection of the audit firm for the financial statements for 2024 to the Annual General Meeting of Shareholders in 2024
- Supervising the implementation of the resolutions of the General Meeting of Shareholders: Implementing the business plan, etc.
- Examining the quarterly and semi-annual financial statements of the Company to assess the accuracy and reasonableness of the financial data, in accordance with the current accounting standards, regimes and financial policies of Vietnam;
- Supervising the compliance with regulations on information disclosure of the Company in accordance with the law;
- Inspecting the issuance and implementation of Resolutions and Decisions of the BOD and the Board of Management, thereby evaluating the legality, reasonableness and timeliness of the Company's management and administration;

4. Coordination between the SB and the BOD, Board of Management, and other managers:

5. Other activities of the SB (if any): None

#### IV. Executive Board

No.	Member of the Executive Board	Date of Birth	Professional Qualification	Date of Start/End of Term as member of the Executive Board	
				Date of Start of Term	Date of End of Term
1	Mr. Hoang Viet Lan - General Director	16/10/1975	Bachelor of Oriental Studies	21/10/2020	
2	Mr. Luu Quang Minh - Deputy General Director	03/02/1970	Bachelor of Economics	04/12/2020	

#### V. Chief Accountant

Full Name	Date of Birth	Professional Qualification	Date of Start/End of Term	
			Date of Start of Term	Date of End of Term
Lam Tang Quang	24/08/1979	Bachelor of Economics	01/10/2022	

#### VI. Training on corporate governance:

Training courses on corporate governance that members of the BOD, members of the SB, Chief Executive Officer (General Director), other managers and the Company Secretary have attended according to regulations on corporate governance: None

#### VII. List of related persons of the public company in 2024 and transactions of related persons of the company with the Company itself.

1. List of related persons of the company: Appendix 01
2. Transactions between the company and related persons of the company; or between the company and major shareholders, insiders, and related persons of insiders: Appendix 02
3. Transactions between the company's insiders, related persons of insiders and subsidiaries, companies controlled by the company: Appendix 03
4. Transactions between the company and other entities
  - 4.1. Transactions between the company and the company whose members of the BOD, members of Supervisory Board, Chief Executive Officer (General Director) and other managers have been or are founding members or members of the BOD, Chief Executive Officer (General Director) for the past three (03) years (as of the reporting date): None
  - 4.2. Transactions between the company and the company whose related persons of the members of the BOD, members of Supervisory Board, Chief Executive Officer (General Director) and other managers who are members of the BOD, Chief Executive Officer (General Director): None

4.3. Other transactions of the company (if any) that may bring material or non-material benefits to members of the BOD, members of Supervisory Board, Chief Executive Officer (General Director) and other managers: None

**VIII. Share transactions of insiders and related persons of insiders in 2024**

1. List of insiders and related persons of insiders of the company: Appendix 04
2. Transactions of insiders and related persons with the company's shares: Appendix 05

**IX. Other issues to note: None**

**Recipients:**

- The State Securities Commission;
- Hanoi Stock Exchange;
- Archive

**CHAIRMAN OF THE BOARD OF DIRECTORS**



**CHỦ TỊCH HĐQT**  
*Nguyễn Gia Khoa*

**APPENDIX 01**

**List of related persons of the company**

No.	Organization/ Individual	Trading Account (if any)	Position in the company (if any)	No. of Owner's Certificate*, Date of Issue, Place of Issue	Head office address/ Contact address	Date of Start of Term as Related Person	Date of End of Term as Related Person	Reason	Relationship with the company
<b>I</b>	<b>Board of Directors</b>								
<b>1</b>	<b>Nguyen Gia Khoa</b>		<b>Chairman of the BOD</b>	<b>111800213, 04/11/2013, Hanoi</b>	<b>N6A Trung Hoa- Nhan Chinh Urban Area - Thanh Xuan District - Hanoi City</b>	<b>26/12/2020</b>		<b>Elected on 26/12/2020 at the Extraordinary General Meeting of Shareholders</b>	
<b>1.1</b>	Nguyen Gia Ngu							Father	
<b>1.2</b>	Nguyen Thi Diem							Mother	
<b>1.3</b>	Nguyen Gia Long							Brother	
<b>1.4</b>	Nguyen Thi Lien							Sister	
<b>1.5</b>	Tran Thi Dung							Wife	
<b>1.6</b>	Nguyen Dieu Huong							Daughter	
<b>1.7</b>	Nguyen Gia Nam							Son	
<b>2</b>	<b>Luu Quang Minh</b>		<b>Member of the BOD/ Deputy General Director</b>			<b>04/12/2020</b>			
<b>2.1</b>	Luu Quang Quan							Father	

No.	Organization/ Individual	Trading Account (if any)	Position in the company (if any)	No. of Owner's Certificate*, Date of Issue, Place of Issue	Head office address/ Contact address	Date of Start of Term as Related Person	Date of End of Term as Related Person	Reason	Relationship with the company
2.2	Nguyen Thi Kim Chi							Mother	
2.3	Luu Quang Chinh							Brother	
2.4	Le Thi Nga							Wife	
2.5	Luu Thu Phuong							Daughter	
2.6	Luu Quang Dang							Son	
3	<b>Hoang Viet Lan</b>		<b>Member of the BOD/ General Director</b>			<b>21/10/2020</b>			
3.1	Hoang Quoc Hue							Father	
3.2	Dang Thi Hanh							Mother	
3.3	Hoang Viet Long							Brother	
3.4	Hoang Thi Lung							Sister	
3.5	Hoang Thi Linh							Sister	
3.6	Luong Thi Thu							Wife	
3.7	Hoang Thu Ha							Daughter	
3.8	Hoang Ky							Son	
<b>II</b>	<b>Supervisory Board</b>								
1	<b>Pham Thi Thu Hoai</b>		<b>Head of the SB</b>			<b>26/12/20</b>		<b>Elected on 12/26/2020 at the Extraordinary General Meeting of Shareholders</b>	
1.1	Pham Truong Giang							Brother	
1.2	Pham Hong Duc							Brother	



No.	Organization/ Individual	Trading Account (if any)	Position in the company (if any)	No. of Owner's Certificate*, Date of Issue, Place of Issue	Head office address/ Contact address	Date of Start of Term as Related Person	Date of End of Term as Related Person	Reason	Relationship with the company
1.3	Tran Hoai Thu							Daughter	
1.4	Tran Thu Thao							Daughter	
<b>2</b>	<b>Nguyen Ba Thang</b>		<b>Member of the SB</b>			<b>26/12/2020</b>		<b>Elected on 12/26/2020 at the Extraordinary General Meeting of Shareholders</b>	
2.1	Nguyen Ba Huu							Father	
2.2	Nguyen Thi Bong							Mother	
2.3	Nguyen Ba Huan							Brother	
2.4	Nguyen Thi Huyen							Sister	
2.5	Nguyen Thi Tuyen							Sister	
2.6	Nguyen Ba Dat							Brother	
2.7	Nguyen Hong Vy							Wife	
2.8	Nguyen Hue Chi							Daughter	
2.9	Nguyen Ba Thanh Danh							Son	
2.10	Nguyen Ba Quang							Son	
<b>3</b>	<b>Cao Tien Thanh</b>		<b>Member of the SB</b>			<b>26/12/2020</b>		<b>Elected on at the Extraordinary General Meeting of Shareholders</b>	
3.1	Truong Thi Dinh							Mother	

No.	Organization/ Individual	Trading Account (if any)	Position in the company (if any)	No. of Owner's Certificate*, Date of Issue, Place of Issue	Head office address/ Contact address	Date of Start of Term as Related Person	Date of End of Term as Related Person	Reason	Relationship with the company
3.2	Cao Thi Minh Oanh							Sister	
3.3	Nguyen Thi Hong Tuoi							Wife	
3.4	Cao Tien Bao							Son	
3.5	Cao Nguyen Minh Ngoc							Daughter	
<b>III</b>	<b>Top Management</b>								
1	<b>Hoang Viet Lan</b>		<b>General Director/ Member of the BOD</b>			<b>21/10/2020</b>			
2	<b>Luu Quang Minh</b>		<b>Deputy General Director/ Member of the BOD</b>			<b>04/12/2020</b>			
<b>IV</b>	<b>Chief Accountant</b>								
1	<b>Lam Tang Quang</b>		<b>Chief Accountant/ Person in charge of Corporate Governance</b>			<b>01/10/2022</b>			
1.1	Lam Tang Tinh							Father	
1.2	Pham Thi May							Mother	
1.3	Lam Thi Bang							Sister	
1.4	Lam Thi Thanh							Sister	

No.	Organization/ Individual	Trading Account (if any)	Position in the company (if any)	No. of Owner's Certificate*, Date of Issue, Place of Issue	Head office address/ Contact address	Date of Start of Term as Related Person	Date of End of Term as Related Person	Reason	Relationship with the company
1.5	Lam Tang Cong							Brother	
1.6	Pham Thi Thuy Dat							Wife	
1.7	Lam Thien Van							Daughter	
1.8	Lam Truc Van							Daughter	

#### APPENDIX 02

Transactions between the company and related persons of the company; or between the company and major shareholders, insiders, and related persons of insiders.

No.	Organization/Individual	Relationship with the company	No. of Owner's Certificate*, Date of Issue, Place of Issue	Head office address/ Contact address	Transaction Date with the company	No. of Resolution/Decision of the GMS/BOD, etc. (if any, state the date of issue)	Content, quantity, total value of the transaction	Note

**APPENDIX 03**

Transactions between the company's insiders, related persons of insiders and subsidiaries, companies controlled by the company.

No.	Transaction Performer	Relationship with Insider	Position at the company	ID/Passport No., Date of Issue, Place of Issue	Name of the subsidiary, company controlled by the company	Address	Transaction Date	Content, quantity, total value of the transaction	Note

**APPENDIX 04**

List of insiders and related persons of insiders/ the company

No.	Full Name	Trading Account (if any)	Position at the company (if any)	ID/Passport No., Date of Issue, Place of Issue	Contact Address	Number of shares held at the end of the period	Percentage of shares held at the end of the period (%)	Note
<b>1</b>	<b>Nguyen Gia Khoa</b>		<b>Chairman of the BOD</b>			<b>0</b>	<b>0%</b>	
1.1	Nguyen Gia Ngu					0	0%	Father
1.2	Nguyen Thi Diem					0	0%	Mother
1.3	Nguyen Gia Long					0	0%	Brother
1.4	Nguyen Thi Lien					0	0%	Sister
1.5	Tran Thi Dung					0	0%	Wife
1.6	Nguyen Dieu Huong					0	0%	Daughter
1.7	Nguyen Gia Nam					0	0%	Son
<b>2</b>	<b>Luu Quang Minh</b>		<b>Member of the BOD/ Deputy General Director</b>			<b>0</b>	<b>0%</b>	
2.1	Luu Quang Quan					0	0%	Father
2.2	Nguyen Thi Kim Chi					0	0%	Mother
2.3	Luu Quang Chinh					0	0%	Brother

No.	Full Name	Trading Account (if any)	Position at the company (if any)	ID/Passport No., Date of Issue, Place of Issue	Contact Address	Number of shares held at the end of the period	Percentage of shares held at the end of the period (%)	Note
2.4	Le Thi Nga					0	0%	Wife
2.5	Luu Thu Phuong					0	0%	Daughter
2.6	Luu Quang Dang					0	0%	Son
<b>3</b>	<b>Hoang Viet Lan</b>		<b>Member of the BOD/ General Director</b>			<b>0</b>	<b>0%</b>	
3.1	Hoang Quoc Hue					0	0%	Father
3.2	Dang Thi Hanh					0	0%	Mother
3.3	Hoang Viet Long					0	0%	Brother
3.4	Hoang Thi Lung					0	0%	Sister
3.5	Hoang Thi Linh					0	0%	Sister
3.6	Luong Thi Thu					0	0%	Wife
3.7	Hoang Thu Ha					0	0%	Daughter
3.8	Hoang Ky					0	0%	Son
<b>4</b>	<b>Pham Thi Thu Hoai</b>		<b>Head of the Supervisory Board</b>			<b>0</b>	<b>0%</b>	
4.1	Pham Truong Giang					0	0%	Brother
4.2	Pham Hong Duc					0	0%	Brother

No.	Full Name	Trading Account (if any)	Position at the company (if any)	ID/Passport No., Date of Issue, Place of Issue	Contact Address	Number of shares held at the end of the period	Percentage of shares held at the end of the period (%)	Note
4.3	Tran Hoai Thu					0	0%	Daughter
4.4	Tran Thu Thao					0	0%	Daughter
<b>5</b>	<b>Nguyen Ba Thang</b>		<b>Member of the SB</b>			<b>0</b>	<b>0%</b>	
5.1	Nguyen Ba Huu					0	0%	Father
5.2	Nguyen Thi Bong					0	0%	Mother
5.3	Nguyen Ba Huan					0	0%	Brother
5.4	Nguyen Thi Huyen					0	0%	Sister
5.5	Nguyen Thi Tuyen					0	0%	Sister
5.6	Nguyen Ba Dat					0	0%	Brother
5.7	Nguyen Hong Vy					0	0%	Wife
5.8	Nguyen Hue Chi					0	0%	Daughter
5.9	Nguyen Ba Thanh Danh					0	0%	Son
5.10	Nguyen Ba Quang					0	0%	Son
<b>6</b>	<b>Cao Tien Thanh</b>		<b>Member of the SB</b>			<b>0</b>	<b>0%</b>	
6.1	Truong Thi Dinh					0	0%	Mother
6.2	Cao Thi Minh Oanh					0	0%	Sister

No.	Full Name	Trading Account (if any)	Position at the company (if any)	ID/Passport No., Date of Issue, Place of Issue	Contact Address	Number of shares held at the end of the period	Percentage of shares held at the end of the period (%)	Note
6.3	Nguyen Thi Hong Tui					0	0%	Wife
6.4	Cao Tien Bao					0	0%	Son
6.5	Cao Nguyen Minh Ngoc					0	0%	Daughter
7	<b>Lam Tang Quang</b>		<b>Chief Accountant/ Person in charge of Corporate Governance</b>			<b>0</b>	<b>0%</b>	
7.1	Lam Tang Tinh					0	0%	Father
7.2	Pham Thi May					0	0%	Mother
7.3	Lam Thi Bang					0	0%	Sister
7.4	Lam Thi Thanh					0	0%	Sister
7.5	Lam Tang Cong					0	0%	Brother
7.6	Pham Thi Thuy Dat					0	0%	Wife
7.7	Lam Thien Van					0	0%	Daughter
7.8	Lam Truc Van					0	0%	Daughter



**APPENDIX 05**

Transactions of insiders and related persons with the company's shares

No.	Transaction Performer	Relationship with Insider	Number of shares held at the beginning of the period		Number of shares held at the end of the period		Reason for increase/decrease (buy, sell, transfer, bonus, etc.)
			Number of shares	Percentage (%)	Number of shares	Percentage (%)	

